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A COPY OF THESE RULES AND REGULATIONS WILL BE IN THE POSSESSION OF EACH CADET AT ALL TIMES

SYSTEM OF DISCIPLINE

The system of discipline used at Georgia Military Academy is based primarily on the awarding of demerits and or periods of restriction to the limits of the campus for infractions of the Rules and Regulations of the Academy.

The Commandant of Cadets is charged with the maintenance of discipline within the corps of cadets and is authorized to assess demerits and or periods of restriction to the campus for infractions of rules and regulations.

The Commandant will publish daily (except Sunday) a list of the disciplinary reports received by cadets during the previous day. Each report will list the nature of the offense, the number of demerits awarded and the name of the person making the report.

Cadets desiring to make an explanation of the report will place on the Commandant's desk, not later than one (1) school day after the report is published, a written explanation of the report (oral explanations will not be accepted).

In addition, cadets will make a written explanation to the Commandant of each report for which they have been awarded twenty (20) or more demerits. Cadets who do not submit the above written explanation within two (2) school days after the report is published will receive an additional report for "Late Explaining a Report."

The Commandant will post weekly a re-

stricted list showing the names of those cadets who have excessive demerits. Those whose names appear on this list will be confined to the campus until relieved and may be required to walk punishment tours or work at the discretion of the Commandant.

The Commandant will award merits to cadets who receive no demerits during one week. Accumulated merits will entitle boarding students to certain special permits. For day students, accumulated merits will cancel an equal number of demerits that have been received. The Commandant will publish weekly a roster showing each cadet's standing with regards to accumulated merits. Details will be published in a separate memorandum.

A Disciplinary Committee is appointed by the Board of Governors of Georgia Military Academy to have jurisdiction over serious disciplinary cases which may be brought before it by the Commandant of Cadets: This Committee is authorized to direct the dismissal of a cadet from school or the awarding of punishment in excess of the usual demerits and restriction to the campus.

Also cadets will be brought before the Disciplinary Board when, through unwillingness to cooperate with school authorities and to obey Rules and Regulations, they have accumulated excessive demerits. A cadet will be considered to have excessive demerits when:

- (a) he has accumulated, during the school year 175 demerits, if an 8th or 9th grade student; or 150 demerits if a 10th, 11th, or 12th grade student.
- (b) he is posted on the weekly restricted

list with 75 demerits, if an 8th or 9th grade student, or 60 demerits, if a 10th, 11th, or 12th grade student.

IMPORTANT RULES AND REGULATIONS

Some of the things which cadets at G.M. A. are required to do:

(a) Tell the truth. (b) Lead a clean life. (c) Make an earnest effort. (d) Be just and fair. (e) Be a gentleman.—Bad manners are a reflection on your home and school. Make up your mind to obey the rules and regulations and then you do not have to learn the hard way. There is little excuse for receiving demerits if you are co-operating and not wasting time.

1. A cadet with venereal infection or guilty of sexual immorality will be brought before the Disciplinary Committee and will be subject to dismissal.

2. Cadets are responsible for breakage, damage or loss of school or government property and must pay for same. Cadets guilty of willfull destruction of school property will be brought before the Disciplinary Committee.

3. "Hazing" or "Ratting" of new cadets is strictly forbidden. Hazing is defined as the use of physical force, such as beating, paddling or hitting a new cadet. Ratting is defined as the requiring of new cadets to commit menial tasks for old cadets, such as shining shoes, making beds, sweeping floors, etc. Old cadets guilty of "Hazing" will be brought before the Disciplinary Board; those guilty of "Ratting" will be severely punished and in aggravated cases may be brought before the Disciplinary

Committee.

4. Cadets found guilty of stealing will be brought before the Disciplinary Committee.

5. Cadets finding or having in their possession property belonging to others, will return this property to its owners or will turn it into the Commandant's office. If a cadet is found with property in his possession which belongs to others, and which he has not returned or turned in within a reasonable length of time, he will be subject to disciplinary action or may be brought before the Disciplinary Committee.

6. Cadets found guilty of breaking into or entering locked buildings, rooms, clothes lockers or other storage receptacles not their own will be brought before the Disciplinary Committee.

7. Cadets found guilty of any offense regarded as a felony by civil law will be brought before the Disciplinary Committee.

8. The drinking, bringing on the campus or having possession of alcoholic beverages, including beer, is strictly forbidden and cadets found guilty of violating this rule will be brought before the Disciplinary Committee.

9. The possession of firearms, air rifles, slingshots, ammunition or explosives by cadets is forbidden. The possession or use of firecrackers is prohibited by the State Laws of Georgia. Possession or use of the above on the campus by cadets may result in their being brought before the Disciplinary Committee.

10. Cadets are sometimes restricted to the campus for disciplinary purposes or for lack of effort in their studies. A cadet placed on restriction is on his honor not to leave the campus until he is properly re-

lieved. Cadets who wilfully break restriction will be brought before the Disciplinary Committee.

11. A cadet's reputation for truthfulness should be one of his most prized possessions. The making of false official statements will not only destroy this reputation but also lower his own self respect. False official statements to members of the faculty or to teachers will result in disciplinary action. The making of false statements at an official investigation may result in the cadet's appearance before the Disciplinary Committee.

12. Attendance at all prescribed duties is a fundamental requirement, and absence is subversive to the purpose for which cadets attend school. Attendance at all formations is compulsory. The only time cadets are authorized to be absent from any roll call is when they are on permit, ill in the hospital, working in the dining room or on guard duty. Intentional absence from duties or formation is a major offense and cadets guilty will be brought before the Disciplinary Committee.

13. Leaving the campus at any time without authority is a serious offense and may result in the cadet's appearance before the Disciplinary Committee. A cadet who cannot be located after "taps" by a normal inspection of his room, his floor of the dormitory and the bathroom used by his floor of the dormitory will be presumed to be absent from the campus.

14. Any cadet who behaves in an ungentlemanly manner or in such a manner as to bring discredit on his uniform and the school, while off the campus, may be brought before the Disciplinary Committee.

15. (a) A boarding cadet is not authorized to have possession of a motor vehicle during the school year unless it is kept at the home of his parents and used only with their authority while on permit.

(b) Cadets are forbidden to use rented cars.

(c) A boarding cadet may, under exceptional circumstances, bring a motor vehicle to the Academy but he must immediately park it on the campus and turn the keys over to the Commandant for safe keeping.

(d) For violation of the above, cadets will be brought before the Disciplinary Committee.

16. A cadet who knowingly submits a false permit or wilfully violates the provisions of a permit will have his case referred to the Disciplinary Committee.

17. **RIGHT OF APPEAL:** Cadets who honestly believe that they have had an injustice done them or have received unfair treatment or orders from members of the staff and faculty, have the right of appeal to a higher authority.

ACADEMIC QUESTIONS: In questions concerning grades, lesson assignments, or any questions in reference to academic work, an appeal may be made to the DEAN.

DISCIPLINE AND PERMITS: In questions concerning matters of discipline, approval of permits, assignments of rooms and other matters under the Commandant's office, an appeal may be made to the **COMMANDANT OF CADETS.**

A cadet who then feels he has not received

full justice from the Commandant or Dean has the right of appeal, first to the Superintendent and then to the President of the school. In appealing to the Superintendent or President, the cadet may either see him in person or may present a written statement of his case, sign it with his full name and leave the statement with his secretary.

In appealing a decision of the Commandant, Dean or Superintendent the cadet must ask their permission to appeal. This request will never be denied but must be made.

In appealing to a higher authority, the cadet must state that he is appealing a decision and state that decision.

However, cadets do not have the right to refuse to obey orders unless those orders are illegal or tend to degrade the cadet. For instance, an order to steal something is self-evidently illegal and a cadet would be justified in refusing to obey. If there is a question as to the legality of the order, the only safe procedure is for the cadet to obey the order and then at the first opportunity appeal to the next higher authority for redress. A cadet who refuses to obey an order which, on appeal, is determined to be a legal order and one which does not tend to degrade, is then subject to punishment for "disobedience of orders."

Under no circumstances, will a cadet on receiving an order, display an insolent or insubordinate attitude in requesting permission to appeal to a higher authority.

Cadets who appeal to their parents, complaining that an injustice has been done them, without first following the procedure of appeal stated above, have not shown the proper spirit of cooperation. If after fol-

Following the above procedure a cadet feels that he has not received justice, he should refer the case to his parents.

SPECIAL REGULATIONS FOR DAY STUDENTS

All Rules and Regulations unless clearly inapplicable, apply to Day Students as well as Boarding Students. However, the following Regulations apply especially to Day Students:

1. Day Students who play truant from school will be brought before the "Disciplinary Committee."

2. Day Students are not permitted to enter the school dormitories except with permission of the Commandant, Assistant Commandant or the teacher living in the dormitory they wish to visit.

3. Day Students will not leave the campus until the end of their last scheduled activity of the school day, without the Commandant's permission.

4. Uniform off the Campus:

(a) Day Students must wear the complete uniform, school or dress, when going directly to or from their homes. They must wear the dress cap and will not go bare-headed off the campus.

(b) Day Students will never wear part uniform and part civilian clothes.

(c) Day Students when in uniform in Atlanta (except when on the way to and from school) will wear the complete dress uniform.

5. Day Students are not permitted on the school campus in civilian clothes when school is in session. They must always

appear in the uniform prescribed for the Cadet Corps.

6. Day students may drive motor vehicles to school but must enter and leave the campus by the north gate. They will mark their cars on the black-top in front of the gymnasium. They will not drive cars on any other part of the campus and will not park their cars any place but as indicated above.

7. In the day student locker room, only the standard combination locks that can be secured from the Book Store, will be used to lock lockers. Each Day Student will be assigned a locker by the Commandant's Office. No cadet will use a locker unless and until it has been assigned to him.

8. Day students will not return to their cars, after parking in the morning, until the end of school activities in the afternoon, except that they may return to their cars to change uniform for drill or parade.

9. Day Students who live on the south side of Atlanta and who do not have to transfer buses to reach G.M.A. and Day Students with homes in Fort McPherson, East Point, College Park and Hapeville will be required to be at G.M.A. on school days in time to attend the 8:10 A.M. class. Other Day Students will arrive in time to attend the 9:10 A.M. class.

10. All Day Students will have their noon meal in the school dining room unless they are authorized to return home for the noon meal by the President, upon request of their parents.

11. Day Students will not go to the school hospital at any time without the commandant's permission.

OFFICERS AND NON-COMMISSIONED OFFICERS

Cadet Officers and non-commissioned officers are expected to deport themselves in an exemplary way and to exercise manly influences at all times. Any officer or non-commissioned officer found disloyal, inefficient, derelict in his duties, or guilty of major or frequent infractions of rules and regulations may be reduced to ranks. They will maintain a soldierly attitude at all formations. When their company is at attention, they must be at attention. They must not talk or move about except when correcting deficiencies among personnel in ranks and this should be held to a minimum. Violations of the above will result in reduction of the offender to ranks. We are unwilling to have cadets acting as officers and non-commissioned officers who will not maintain the standard of military conduct expected of them.

APPOINTMENT OF CADET OFFICERS AND NON-COMMISSIONED OFFICERS

During the early part of each school year orders are published by the military department announcing the appointment of certain cadets as cadet officers and non-commissioned officers. R.O.T.C. regulations published by the Department of the Army specify that appointments to these positions must be made by the P.M.S., subject to the approval of the President of the School. The President of G.M.A. and the P.M.S. have a definite agreement as to policy in the appointing of cadet officers and non-commissioned officers. Tables of organization provide that there shall be a certain number of officers and non-commissioned officers of each grade for each company and that there shall

be a certain number on the staff. Unfortunately there are not enough of these positions for all cadets and, if there were, there would be little honor in being designated as an officer or non-commissioned officer.

When appointments are made a thorough check is made of the scholastic standing, conduct, and military records of all whose length of service and military classification entitle them to consideration. It is possible that a cadet may have an outstanding record in all of the above and still not be selected as an officer or non-commissioned officer because he has demonstrated a lack of ability to command. All other qualities being equal a cadet with greater leadership ability will be chosen in preference to one without it. We believe it is fair to say that the efficiency of the G.M.A. Corps of Cadets is directly proportional to the quality of its cadet officers and that the most important qualities desirable in cadet officers and non-commissioned officers are exemplary character, leadership, and scholastic and military scholarship. When these qualities can be found in the cadets who are classified in the most advanced military classes they will be appointed officers and non-commissioned officers. If we cannot find them among the cadets in the most advanced class we will look for them in the next highest class and then in the next class and so on down the scale of military classes. Length of service and classification in the highest military science class does not entitle a cadet to an officer's or non-commissioned officer's position—he must also have the qualities listed above.

When an appointment is made it con-

DORMITORY RULES

tinues until the cadet is promoted or until the end of the school year, unless his record is such that the P.M.S. and the President of the School believe he should be demoted. It is the policy of the school to demote cadets when their conduct is not satisfactory or when they are not efficient in the performance of their duties or when their military or scholastic record is not satisfactory.

It is obviously to the advantage of the P.M.S. and the President of the School as well as the Corps of Cadets to have the best qualified cadets placed in the most responsible positions. Appointments are made according to the best judgment of the P.M.S. and the President of the Institution without regard to favor or sentiment. Although errors of judgment in selecting cadet officers and non-commissioned officers occur, such errors will be corrected as soon as possible after being detected. Thus, the cadet who may be slow in showing the necessary qualities of leadership will be given due consideration when warranted. Since there are always a few cadets who are disappointed when appointments are made it is hoped that they will conduct themselves as good sportsmen, just as any member of an athletic team must, who may not have been chosen for the starting line-up. These cadets, like the athlete, by working harder may make a place on the "first team." Their efforts will not be overlooked by those whose responsibility it is to recommend cadets for appointment and promotion. A spirit of competition for the positions of officers and non-commissioned officers promotes a better Corps of Cadets which, in turn, will earn a higher degree of recognition from the Department of the Army and the world at large.

1. Cadets, during school hours, will go direct from class to class. They will not go to the dormitories or any other place without the commandant's permission. Any period for which a cadet has no class assignment, he will go to Study Hall.

However if the President authorizes certain Cadets (i.e. Boarding Cadets on "Eagle Roll") or all Boarding cadets to have Study Hall in the dormitories, then these cadets will go direct to the dormitory from class and direct from the dormitory to their next class. They will not wander around the campus or go any other place without the Commandant's permission, except that they may go to the Library or to the Barber Shop.

2. A cadet will never enter another cadet's room unless one of the regular occupants of that room is present.

3. Cadets will not take baths between "Call to Quarters" in the evening and "Reveille" next morning. The taking of steam baths in the school bathrooms is forbidden at all times.

4. Congregating in rooms in groups of more than five cadets will not be permitted.

5. Cadets will never appear in the halls of dormitories unless dressed at least in trousers or bathrobe.

6. Cadets will have their rooms ready for inspection on week days from "School Call" in the morning until 12:45 P.M.; on Saturdays for formal Saturday Morning Inspection; and on Sundays and Holidays at 10:30 A.M. However, rooms will always be kept reasonably neat. Very untidy rooms

will not be tolerated at any time. Members of the Guard and Cadets on duty in the dining room are not excused from having clean rooms.

7. Trash will not be swept from rooms into the hallways. Trash will be taken up on a paper or dust pan inside the room and deposited in the trash can in the hall.

8. The throwing of articles from the windows of dormitories will not be tolerated.

9. One Cadet in each room will be detailed as room orderly. This duty will be rotated among the occupants of the room on a weekly basis and change of room orderly will be effective at "Reveille" each Saturday.

10. Tacks or nails must not be driven into the plaster of walls. Pictures and pennants may be tacked to wooden portions of the wall.

11. Electrical extension cords or wiring will not be tacked, nailed or wired to the walls or furnishings of the room. Authorized electrical equipment includes table lamps, razors, radios and portable television sets. Bed lamps and electric fans are not authorized. A cadet should have a table lamp to study by. A cadet who does not have a table lamp for study will be sent to night Study Hall.

12. Any type of cooking equipment is strictly forbidden in the dormitories.

13. Cadets will not exchange furniture between rooms or move furniture into or out of their rooms without permission of the Commandant.

14. Locker doors or a drawer in each locker are fitted with a hasp and staple. Cadets are urged to provide a padlock for their locker doors or drawer. Only the combination lock, which is obtained from the Book Store, will be used. Lockers or drawers should be kept locked at all times when a cadet is absent from his room and all valuables, not on his person, should be locked in locker or locker drawer. The breaking into a locker or locker drawer or the removal of hasps or hinges therefrom, even by the cadet to whom the locker is assigned, will be considered a serious offense. In event a cadet forgets the combination of his lock, he can get the combination from the Commandant's office.

15. Soft drink bottles will not be taken into the dormitories.

a glass or metal container with a tight lid. Soft drink bottles will not be taken into the dormitories.

16. Visitors will NOT be permitted in the dormitories except with the permission of the Commandant, the Officer in Charge, or the teacher in charge of the dormitory. Visitors will not be permitted in the dormitories after "Taps."

17. After the initial issue of one light bulb for each overhead light in a cadet's room, cadets must furnish replacements, which can be bought at the Cadet Store. Cadets must furnish bulbs for desk lamps.

18. (a) Musical instruments may be kept in cadet rooms and may be played during school days from after drill until "Call to Quarters" and on week-ends at any time except during "Call to Quarters" and from "Call to Quarters" in the evening until "Reveille" the next morning.

(b) Whenever a horn is played in the dormitories a mute must be used.

19. Cadets will not get on the roofs of dormitories. See paragraph 11, "Miscellaneous."

20. Trunks and hand baggage (except small over night bags not over 15 inches long) will not be kept in cadets' rooms but will be stored in prescribed baggage rooms.

21. Civilian clothing will not be kept in dormitories. Cadets, on reporting to school, will immediately send civilian clothing home or store it in their trunks or suit cases in the baggage room.

22. Radios will not be played during "Call to Quarters" or between "Taps" and "Reveille."

23. (a) Cadets will not get on fire escapes except in case of fire.

(b) Cadets will not touch fire extinguishers except to dust them for inspection and in case of fire or fire drill.

24. Furniture in rooms will be kept arranged as it is at the beginning of the school year. Tables will always be as close as possible to electric wall outlets. Any change in arrangement of room furniture must be approved by the Commandant.

25. No weights or bar-bells will be kept or used in the dormitories. Cadets having personal weights or bar-bells will turn them into the Gym Director for their use in the gymnasium.

CALL TO QUARTERS

1. At the sounding of "Call to Quarters" cadets will proceed immediately and quietly

to their room or to Study Hall. At the last note of Assembly for "Call to Quarters," cadets will be in their rooms or in their seats in Study Hall.

2. Cadets should know their lesson assignments and have all necessary material for study prior to "Call to Quarters."

3. Cadets will not leave their rooms from "Call to Quarters" until "Tattoo" except to go to the bathroom or to visit teachers for help with lessons. Visiting other cadets' rooms is not permitted.

(a) Cadets desiring to go to the bathroom will secure permission of their floor Commander.

(b) Cadets desiring to visit teachers will report to the "Officer-in-Charge" at the Commandant's Office, secure his permission and then sign "out" and "in" at the Guard Room. (See par. 4, "Night Study Hall.")

4. It is the duty of the ranking cadet on each hall to help maintain order during "Call to Quarters" and when it is necessary for him to leave his room to do this, it is authorized.

5. Loud talking, noise or other disturbance will not be permitted during "Call to Quarters."

TATTOO

1. Tattoo is not release from "Call to Quarters."

2. Visiting in other cadets' rooms or disturbance will not be permitted between "Tattoo" and "Taps."

3. The period between "Tattoo and

"taps" will be used to prepare for bed. Cadets may go to the bathroom without permission during this period. They will also prepare their beds for sleeping, open the window from the top, get in pajamas and be ready for bed by taps.

TAPS

1. By the last note of "Taps" all cadets should be undressed and in bed.

2. All lights in rooms will be turned off by the last note of "Taps," except that cadets carrying "Taps' Reports" are allowed lights until 10 minutes after "Taps." Floor Commanders will be allowed lights until 11:00 p.m.

3. Cadets are not allowed out of their beds after "Taps" except that they may go to the bathroom when 30 minutes have elapsed after the sounding of "Taps."

SENIOR PRIVILEGES

1. Seniors may have late lights until 11:00 p.m. for study only. Seniors with lights on after 10:00 p.m. taps, and not studying, will be reported.

2. a. Seniors may have radios (but not television sets) in their rooms during week days. These will not be played during school hours, during "Call-to-Quarters" or after 10:00 p.m. taps.

b. Seniors will not borrow from or loan to underclassmen a radio during school days (Monday through Friday).

DUTIES OF FLOOR COMMANDER AND ASSISTANT FLOOR COMMANDER

Floor Commanders (Assistant Floor Commanders in the absence of the Floor Commander) under the direction and supervision of the "Teacher-in-Charge" of their floor, will be responsible for:

- a. The order and discipline on their floor.
- b. The police of their floor.
- c. The enforcement of dormitory regulations.

He will post weekly a roster of cadets assigned to "Hall and Can Detail" and the cadet to carry the "Taps Report." Normally only new cadets will be assigned these duties; however, no cadet will be so detailed for more than one week out of three weeks. If there are not enough new cadets on the floor to fill a three-week roster, then old cadets will be detailed to fill the roster. Floor Commanders will not assign additional duty as punishment without the Commandant's permission. The Floor Commander, or in his absence, the Assistant Floor Commander, will personally make inspections of his floor at "Police Call," at "Call-to-Quarters," and at "Taps." He is in charge of and will call the roll at all formations that are held by dormitory floors. Unless both the Floor Commander or Assistant Floor Commander are absent, no other cadet will be authorized or detailed to make the above inspections on roll calls.

Reports on inspection and absentee reports at formations will be signed by the cadet actually making the inspection or roll call, and he will be held responsible for the accuracy of these reports.

NIGHT STUDY HALL

1. Cadets placed in night Study Hall are placed there for a prescribed period, usually one week. They will not be removed from

the list during this time except by permission of the Superintendent or Dean.

2. Study Hall will start at "Call to Quarters" and end at "Tattoo." It will be held every Monday, Tuesday, Wednesday, Thursday and Friday nights unless called off by the Superintendent or Dean.

3. The Guard will obtain a list of absentees from the teacher in charge of night Study Hall at 7:45 P.M. each week-day night. He will turn this over to the "Officer-in-Charge."

4. The teacher in charge of Study Hall will excuse cadets from Study Hall only if they have a note from a teacher requesting that they visit that teacher for help. The cadet will return the slip to the teacher in charge of the Study Hall with the time of arrival and departure from the teacher's quarters written thereon and signed by the teacher. Cadets will not be allowed to go to the Library from Study Hall.

5. Cadets in Study Hall will not be allowed to study together.

MAIN GUARD ORGANIZATION

1. The Main Guard will consist of an Officer-in-Charge, Officer-of-the-Day, Sergeant-of-the-Guard, Corporal-of-the-Guard, and two Privates-of-the-Guard, whose tour of duty will be for 24 hours normally from 4:30 P.M. to 4:30 P.M.

In addition, a cadet from the Officer-of-the-Day roster, will be detailed to perform the duties of an Amanuensis in the Commandant's office. His tour of duty will be from 8 a.m. until 5 p.m., except that he will report at 9:00 a.m. on Sunday.

Also a "Traffic Guard" will be detailed for each school day; to be posted at the intersection of Rugby and Main Street, for an hour at the beginning of the school day and for an hour at the end of the school day.

2. **UNIFORM:** The uniform of the Guard will be School Uniform, except that on Sunday the Guard will wear Dress Uniform from "breakfast" until Guard Mounting. The Guard will wear the arm brassard at all times and will wear the dress cap when outside the Guard Room except in the Auditorium or in the dining room.

3. **GUARD ROSTER:** The roster of cadets to perform Guard duty, showing the date each will go on guard, is posted on the bulletin boards. No changes or substitutions will be authorized except in cases of emergency and then only by the Commandant. It is the responsibility of each cadet to know when he is to go on guard.

DUTIES OF THE GUARD IN GENERAL

1. Answer all phone calls promptly.
2. Enforce rules governing the use of telephones.
3. Meet all visitors and serve them.
4. Keep strangers out of the building and small children, who do not belong there, off the campus.
5. Unless on business, all members of the Guard will remain in the Rugby Hall Guard Room.

DUTIES OF THE OFFICER-OF-THE-DAY

1. The Officer-of-the-Day is responsible for the proper functioning of the Guard, and

under the supervision of the Officer-in-Charge, will see that all duties are performed.

2. He will apportion the duties of his tour among the various members of the Guard.

3. The Old Officer-of-the-Day and all members of the New Guard will report to the Commandant at the prescribed time for relief. The Old O.D. must bring with him all papers pertaining to his Guard detail, the key to the Radio Room, the Guards arm bands and records of "Calls."

4. The Officer-of-the-Day will supervise formations and see that rolls are collected by members of the Guard.

5. He will not delay in accounting for all absentees at formations.

6. He will cause the phones to be used in accordance with rules and regulations.

7. He will check the "Taps Report" and report immediately all unauthorized absentees to the "Officer-in-Charge."

8. He is responsible that all calls are sounded on time, either by loud speaker system or siren, as indicated on the list of calls posted on the bulletin board.

DUTIES OF THE SERGEANT-OF-THE GUARD

1. The Sergeant-of-the-Guard will take over the duties of the Officer-of-the-Day when the latter is unavoidably absent.

2. He is the member of the Guard in charge of the check-out sheet and will see that all checking "in" and "out" is correct.

3. He will see that the Guard Room, front hall-way, porch of Rugby, and area in front of Rugby are clean at all times.

DUTIES OF THE CORPORAL- AND PRIVATES-OF-THE-GUARD

The Corporal- and Privates-of-the-Guard will perform such duties as are prescribed by the Officer-of-the-Day or, in his absence, by the Sergeant-of-the-Guard.

DUTIES OF THE AMANUENSIS

1. The Amanuensis will maintain a roster of cadets who report to him as being late to school formation or class. He will record opposite the cadet's name, the time he reported, formation or class to which he will be late and his reason for the tardiness.

He will sign out all Day Students who have authority to leave school before their last school activity.

2. He will perform such other duties as the Commandant may direct.

DUTIES OF THE TRAFFIC GUARD

1. The Traffic Guard will assist Junior School cadets on and off buses and conduct them across the road and railroad intersection.

2. He will see that cadets do not cross the railroad except at the Rugby Ave. crossing.

3. In the morning, he will require all cadets to continue direct to school and not loiter or enter stores on Main Street.

**RULES GOVERNING PERMITS AND
LEAVES OF ABSENCE
AUTHORIZED LEAVES WITHOUT
WRITTEN PERMISSION**

1. Cadets who are in good standing and not restricted or on Guard Duty, are permitted to leave the campus during authorized leave periods without permission. They must sign their hour of departure and return at the Guard Room:

a. The authorized leave periods are as follows:

(1) Saturday: From 11:45 A.M. until 6:00 P.M., cadets may visit College Park, East Point, Atlanta or the airport.

(2) Sunday: From after dinner until parade, cadets may visit College Park, East Point or airport but NOT Atlanta. If no parade is scheduled, this privilege will extend from after dinner until 6:00 P.M.

(3) Thursday: From after 4:15 P.M. until 6:00 P.M., cadets may visit College Park, East Point, or airport ONLY.

b. When a cadet checks out on one of the above specified leaves his sign out means he is going to an authorized place and that he has no duty during his intended absence. To check out Sunday or Thursday afternoons and go to Atlanta without a written permit would be a violation of honor.

2. Verbal permits.

a. The Commandant or Officer in Charge may give verbal permission to a cadet to "sign out" and go:

(1) To College Park to transact business
(2) To visit a teacher who lives off but near the campus

(3) To go to the Infirmary at times other than "Sick Call"

b. Their sign out means they will go only to the authorized place and no other place until they return to the campus and sign in at the Guard Room.

**ALL AUTHORIZED ABSENCES FROM
THE CAMPUS OTHER THAN THOSE
LISTED ABOVE MUST BE BY WRITTEN
PERMIT.**

CLASSIFICATION OF PERMITS

1. Church permits
2. Sunday School Permits
3. Doctor and Dentist Permits
4. Eagle Roll Permits
5. Officers Permits
6. Saturday Dinner Permits .
7. Sunday Dinner Permits
8. Week-end Permits
9. Officer-of-Day and Amanuensis Permit
10. Merit Permits
11. Special Permits

1. CHURCH PERMITS: The Commandant may approve permits for cadets of the Catholic, Greek Orthodox, Christian Science,

Jewish or Mormon faiths to attend services of their faith, and for cadets of the Episcopal faith to attend early Communion (however, Episcopalians must also attend their regular Sunday morning service).

2. **SUNDAY SCHOOL PERMITS:** The Commandant may approve permits for cadets of Protestant faiths to attend Sunday Schools in College Park. These permits will be made out to include Sunday School and Church Services — cadets attending Sunday School must remain for the Church Service.

These cadets will remain on the Church grounds between Sunday School and Church Services and will report to the section marcher of his Church Group when it arrives at the Church.

3. **DOCTOR AND DENTIST PERMITS:** The Commandant may approve permits for cadets to visit doctors or dentists when necessary. Doctor and Dental appointments will be made and checked in the Registrar's office before presentation of the permit to the Commandant. Whenever possible, permits should be granted when the cadet will miss no duty. Cadets may be carried to doctors in case of emergency by Teachers without written permit but they must be checked out. Prior to leaving on Doctor or Dentist permit, a cadet will secure from the Commandant's office a form to be filled out by the Doctor. This form will be placed on the Commandant's desk immediately after signing in from permit.

4. **EAGLE ROLL PERMITS:** All cadets who are listed on the Eagle Roll published each two weeks by the Dean, will be allowed the following permits:

(a) Leave Friday from after drill until 9:30 P.M.

(b) Leave Saturday from 11:45 A.M. until 9:30 P.M.

(c) Weekend leave with parents or close relatives from after drill on Friday until 6:00 P.M. the following Sunday.

(d) Weekend leave with friends from 11:45 A.M. Saturday until 6:00 P.M. the following Sunday.

The following conditions must be met in order to be eligible for the above leaves:

He must not be on the restricted list.

The cadet's name must appear on the Eagle Roll for the Grade period just ended.

5. **CADET OFFICER, FLOOR COMMANDER AND ASS'T FLOOR COMMANDER PERMITS:** The Commandant may approve permits from 11:45 A.M. until 9:30 P.M. on Saturdays, twice monthly, to Cadet Officers, Floor Commanders and Ass't Floor Commanders.

6. **SATURDAY DINNER PERMITS:** The Commandant may approve permits for cadets to have dinner on Saturday nights at their hostess' home. These permits may be from 11:45 A.M. until 9:30 P.M.

7. **SUNDAY DINNER PERMITS:** The Commandant may approve permits for cadets to have dinner with friends on Sunday, provided the invitation is extended through the Commandant. Such permits may begin immediately after a cadet's return to the campus from Sunday Church services for cadets of the Protestant Faiths and at 12:00 noon for cadets of the Catholic Faith.

Cadets of other Faiths, who attend their services in Atlanta, will not be required to return to the Campus after services and before going on the dinner permit. These permits will end one-half hour before assembly for parade or at 6:00 P.M. if there is no parade scheduled.

8. WEEKEND PERMITS:

Cadets may have permits to visit parents or close relatives from 11:45 A.M. Saturday until 6:00 P.M. the following Sunday.

(b) In lieu of all permits authorized in par. (a) above, a cadet may have one (1) weekend permit each semester to visit his parents. This permit may extend from the time he completes his last class on Friday until 6:00 P.M. the following Sunday.

(c) In addition to week-end permits authorized in paragraphs (a) or (b) above, a cadet may have one (1) permit each semester with friends. This permit will be from 11:45 A.M. Saturday until 6:00 P.M. the following Sunday.

9. OFFICER-OF-DAY AND AMANUENSIS PERMITS: Cadets who are detailed as "Officer-of-the-Day" or "Amanuensis" may have a permit on the Saturday following the day they performed this duty, from 11:45 A.M. until 9:30 P.M.

10. MERIT PERMITS: Certain permits will be authorized for cadet who have accumulated "merits" due to their excellent conduct. Details of the merit system will be published in a separate memorandum.

11. SPECIAL PERMITS: The Commandant may grant special permits, not other-

wise authorized, but only in cases of emergency.

GENERAL INFORMATION ABOUT PERMITS

1. Cadets are responsible for the correctness of the statements above their signature on the permit.

2. To authorize Eagle Roll, Saturday Dinner, week-end, merit or special permits the commandant must have the permission of the cadet's parent for him to have the permit. This permission must be given or sent direct from the parent to the commandant. Permission delivered through the cadet (for instance, written permission enclosed in a letter to the cadet) will not be accepted. This permission may be for a specific permit or it may be standing permission.

3. The words "close relatives," as used in these regulations, will be interpreted to mean only grandparents, aunts, uncles and married brothers and sisters.

4. The word "parent" as used in these regulations will be interpreted to include legal guardians.

5. To authorize cadets to have dinner or week-end permits with close relatives or friends, the Commandant must have an invitation from the cadets host or hostess in each instance (standing invitations will not be accepted). These invitations must be given or sent direct from the host or hostess to the commandant.

6. Permissions and invitations should be addressed to "The Commandant, Georgia

Military Academy, College Park, Georgia."

7. The Floor Commander and Assistant Floor Commander of a dormitory floor will not be on permit at the same time without specific permission of the commandant in each instance.

8. Certain week-end and dinner permits extend until 6:00 P.M. Sunday. However, when a Sunday Parade is scheduled, these permits will end one-half hour before assembly for the parade.

9. SIGNING "IN" OR "OUT" AT THE GUARD ROOM:

(a) It is the responsibility of the cadet checking "IN" or "OUT" at the guard room to see that the guard signs him "IN" or "OUT". He will place his finger by his name on the roster and watch to see that the guard makes the proper entry by his name.

(b) No cadet will sign another cadet "IN" or "OUT" at the guard room. Cadets guilty of this offense will be awarded special punishment. A cadet who, while on guard, permits a cadet to sign another "IN" or "OUT" will likewise be punished.

10. Permits will be made out in ink. Permits for week-end and dinner will show the name, address and telephone number of the person to be visited.

11. Permits effective on Friday, Saturday or Sunday will be collected at Reveille formation on Thursday. When the parent's permission or a relative's or friend's invitation has not been received before Thursday morning, the permit may be submitted after the invitation or permission is received by the Commandant.

12. Cadets will not be granted permits, except Doctor, Dental, Church, Sunday School, or emergency permits, if:

a. They are on the Restricted List for conduct.

b. They are on the last failure list published by the Dean at the end of each grade period.

c. In case of cadet officers of the rank of captain or higher rank, they have either D's or F's on the Dean's List.

13. Cadets departing on permit will report to the "Officer-in-Charge" to be signed out when they are ready to leave the campus. The "Officer-in-Charge" will inspect them to see that they are in proper uniform, with shoes and brass shined and that they present a neat personal appearance.

14. Any cadet who is found guilty of using a permit for other than the authorized purpose or who arranges to have submitted a false permission or invitation for a permit will, if not dismissed from school by the Disciplinary Board, lose all his permit privileges for the remainder of the school year.

WEARING OF THE UNIFORM

1. All cadets are required to wear the prescribed uniform at all times when on the campus, and not engaged in athletics or play. They will wear the prescribed uniform while off the campus (except that they may wear civilian clothes while at home on permit.)

2. After reporting to school, cadets will store all civilian clothes in their trunks in the baggage room or send them home. Civilian clothes will not be kept in the dormitories.

3. The issued play or athletic clothes will be worn at Gym classes, when participating in athletics or when actually at play during recreation periods. The uniform will not be worn at play or while participating in athletics.

4. The wearing of combinations of uniform and civilian clothes is strictly forbidden at any time, either on or off the campus.

5. The school uniform consists of grey shirt, grey wool or grey cotton trousers, black tie, black web belt, black socks and black regulation shoes.

6. The dress uniform consists of dress coat, grey wool trousers, black socks, black regulation shoes, white shirt and black tie. (Except that the Military Department may order the grey shirt worn at certain drills or ceremonies).

7. (1) The uniform cap will be worn at all times (except when wearing the school "Blazer").

- a. When off the campus.
- b. At military drills and ceremonies.
- c. On the campus during school hours.
- d. At Reveille and Retreat formations.
- e. At Church formation.

(2) The Dress Cap will be worn:

- a. By all cadets when off the campus (except when wearing the school "Blazer").
- b. By all cadets when the dress uniform is prescribed for wear at times listed in paragraph 7(1) above.
- (c) By members of the Guard.
- (d) By cadet officers, the sergeant major and first sergeants at all times the uniform

cap is prescribed in paragraph 7(1) above.

(3) The Overseas cap will be worn by all cadets (except cadet officers), the sergeant major, and first sergeants):

- a. At military drills and ceremonies when the school uniform is worn.
- b. On the campus during school hours.
- c. At Reveille and Retreat formations, except when the dress uniform is prescribed.

The Overseas cap will never be worn with the dress uniform.

8. The grey cotton trousers may be worn with the School Uniform on the campus during the Fall and Spring months as announced by the Commandant.

They will not be worn off the campus at any time, except that Day Students may wear them in going directly to and from their homes and school.

9. The jacket and/or top coat will be worn in cold or inclement weather. They will be worn to class and other formations only when they are announced as the uniform for those formations.

10. The School Uniform is the uniform for usual wear on the campus. It may be worn by day students going directly to and from their homes and school. It may be worn in College Park, East Point and at the airport on Thursday and Saturday sign out periods and prior to 6:00 P.M.

11. The dress uniform is always worn:

- (a) When going off the campus except to East Point, College Park and the airport.

(b) On Sundays from after breakfast until "Call to Quarters" in the evening.

(c) To Military drills, inspections and ceremonies when prescribed.

(d) To all social functions.

(e) In Atlanta or any place beyond East Point, except when authority to wear the school uniform is obtained from the Commandant.

12. The school "Blazer" may be worn at any time, both on and off the campus, except:

a. To military drills or ceremonies.

b. To school classes.

c. While on Guard.

d. To Reveille and Retreat formations.

The "Blazer" will be worn only with the uniform wool trousers, white shirt, black tie, black socks and black shoes.

The "Blazer" may be worn, both on and off the campus, either with or without a cap. The uniform cap will never be worn with the "Blazer." If a cap is worn it must be the black civilian type hat obtainable through the Clothing Room.

13. The Military Department will announce and publish on the Military Bulletin Board the uniform for military drills and ceremonies.

14. (a) Cadet Officers and non-commissioned officers will always wear the prescribed insignia or chevrons.

(b) Cadet Officers only are permitted to wear the gold cap band and black Sam Brown belt.

(c) The Sergeant Major and 1st Sergeants will wear the Black Sam Brown belt without shoulder strap.

(d) G.M.A. insignia will be worn by all cadets and R.O.T.C. insignia by all cadets enrolled in the R.O.T.C. program.

(e) Medals of any type will not be worn on the uniform. Cadets may wear, on the uniform, only the ribbons that are awarded at Georgia Military Academy.

(f) Cadets assigned to the Band or Honor Guard are authorized to wear Fourrageres with the Dress Uniform both on and off the campus. However if a cadet is a member of both the Band and Honor Guard he can wear only ONE fourragere at a time and must wear the Band fourragere when performing with the Band at drills or ceremonies.

(g) A name plate will be worn at all times on the dress coat, grey shirt and jacket. It will not be worn on the top coat or "Blazer".

The name plate will be worn on the flap of the right breast pocket of the dress coat and grey shirt, the top of the name plate flush with the top seam of the pocket. It will be worn in a corresponding position on the right breast of the jacket.

15. (a) When out of their room and in the halls of the dormitory, cadets must wear bathrobes unless they are wearing trousers.

(b) The bathrobe will not be worn outside of the dormitory except when going to the swimming pool, delivering Taps Reports, or going directly to or from the athletic rooms.

16. An athletic shirt must be worn at all times when engaged in play or athletics, except that a cadet may strip to the waist on that part of the campus in rear of (i.e. east of) the line Y.M.C.A.—Academic Building—Auditorium.

17. Cadets will never go bare-footed on the campus.

18. Teams leaving the campus on athletic trips will wear the uniform announced by the coach after consultation with the Superintendent.

19. A change in the wearing of neck scarfs may be published later as a separate memorandum. Until such change is published, a white neck scarf may be worn with the top coat.

20. Cadets are responsible for a neat appearance at all times.

(a) Articles of uniform will be kept free of spots.

(b) Uniform and shirts will not be worn with buttons unbuttoned or missing. The cadet store has grey buttons, to match the uniform, for sale at nominal cost. Cadets should have a sewing kit of needles and thread with which to sew on missing buttons.

(c) The shirt will not be worn with sleeves pushed or rolled up.

(d) The tie will always be worn with the shirt except when announced by the Commandant or P.M.S.

(e) The top coat and jacket will always be worn buttoned or zippered up, except that they may be unbuttoned or removed

in the class room or dining room.

(f) Brass buckles, brass insignia and shoes will be shined for all formations and when leaving the campus.

(g) It is contrary to regulations for cadets to alter in any way the style of their uniforms, such as adding pockets, cuffs, pleats, etc.

(h) Cadets will keep their trousers altered so that the bottom edges of the trousers will reach the top of the shoe heel. With growing boys this may require several alterations during the school year. Such alterations can be made by the Clothing Room.

(i) High over-shoes or galoshes, if worn, will be buckled completely up and trousers will not be tucked into the top.

(j) CADETS WILL HAVE AND KEEP ALL CLOTHING, UNIFORMS, BED LINEN, TOWELS, UNDERWEAR, AND HANDKERCHIEFS MARKED WITH THEIR NAMES IN INDELIBLE INK OR WITH NAME TAPE SECURELY SEWN TO THE ARTICLE.

21. Cadets, when attending athletic contests as spectators, will wear the complete School or Dress Uniform (except that the cap need not be worn when the contest is held on the campus).

RULES GOVERNING BARBERSHOP

1. A barber shop is maintained on the campus where the cadet's hair is cut free of charge.

2. Each cadet will get a haircut at least once every two weeks. All cadets are placed

on a barber detail. They may check out of study hall to get a haircut. They may not go to the barber shop during class or near the end of a study hall period.

3. Cadets on barber detail for a certain day will have precedence in the barber chair on that day over other cadets.

4. Not more than five (5) cadets will be in the Barber Shop at the same time during school hours.

CHURCH AND SUNDAY SCHOOL

1. Cadets will go to the church of their faith as entered by their parents on the school's application form. They will attend religious services of no other faith without written permission of their parents sent to the Commandant, except that cadets of the Protestant faith may attend any Protestant church in College Park.

2. Cadets of the Catholic, Jewish, Christian Science, Greek Orthodox and Mormon faiths may attend services of their faith. See page 23, "CHURCH PERMITS."

3. Cadets of the Catholic faith:

(a) Who are on permit to attend Mass at the Catholic Church in Hapeville, Georgia will go directly to and return directly to the campus after Mass.

(b) Who have attended Mass in Hapeville or who have attended special Masses arranged for cadets of the Catholic faith on the campus, may sign out to College Park from 12:00 noon until 1:00 P.M. on Sunday.

4. Cadets of the Protestant faith:

(a) Will form at church call and march direct to the Protestant Church of their choice.

(b) They will attend only churches in College Park unless they will be with their parents on Sunday morning.

(c) The senior cadet, marching a church group, will march his group directly into the church and to the pews reserved for them. If arrival at church is prior to end of Sunday School, the senior cadet will hold his group together in front of the church and then reform and march them in after dismissal of Sunday School.

(d) Cadets will take seats in the space reserved for them and will under no circumstances take seats in the balcony unless no other seats are available.

(e) No cadet will leave until church is dismissed. If communion is held at the end of the service, cadets will remain until the end of communion.

(f) After services have been completed cadets will proceed back to the campus individually. They may visit in College Park but must be back on the campus in time to attend the 1:00 P.M. formation.

(g) For permission to attend Sunday School, see "Sunday School Permits."

RULES GOVERNING THE G.M.A. HOSPITAL

1. Cadets requiring medical attention must report to the hospital promptly at sick call. Only emergency cases will be treated during school hours, and no cadet will go to the hospital, except at sick call, without the permission of the Commandant

or Officer-in-Charge.

2. When cadets are admitted to the school hospital as patients at sick call or when they are taken to the hospital in an emergency, the nurse on duty will call the Commandant or Officer-in-Charge and have the cadet signed out to the hospital. All cadets who go to the hospital at times other than sick call will sign "OUT" and "IN" at the guard room before going to the hospital and on leaving the hospital. Cadets who have been kept in the hospital as patients will sign "IN" at the guard room on being released from the hospital.

3. Patients entering the hospital must take with them their own bath robes, slippers, night clothes and toilet articles. They may take books and other reading matter.

4. It is strictly against the rules to carry food to the hospital, except that carried from the dining room to be served to the patients. Delivery boys will not be allowed to make deliveries, other than medicine, to the patients in the hospital.

5. Laxatives will be given out at Sick Calls.

6. Cadets are NOT allowed to visit other cadets in the hospital without the permission of the Officer-in-Charge and then the nurse.

7. Quietness must prevail in the hospital at all times. Lights must be turned out at 9:00 P.M.

8. Cadets who have been confined to the hospital will not be allowed to leave the hospital until they are dismissed by the nurse. Leaving the hospital without the

nurse's permission will be considered absence without leave from duty.

9. Temperature of all cadets reporting to the hospital must be taken and recorded by the nurse.

10. Cadets having colds should have their noses sprayed and their throats mopped twice daily (at Sick Calls). The treatment should continue until the patient has been dismissed by the nurse. The nurse will report all cadets not returning for these treatments.

11. The nurse is charged with enforcing these rules and will report all violations to the Commandant.

12. The nurse will keep a record of all cadets reporting to the hospital and transmit copies daily to the offices of the President and the Commandant. She will telephone the President or Superintendent when a cadet has an injury or needs special medical or surgical attention.

13. The nurse will observe carefully every cadet's condition while under her care and will not permit a cadet to leave the hospital until she is satisfied that it is safe for him to return to duty. When in doubt, the nurse must not permit a cadet to leave the hospital without the permission of the school doctor.

14. Cadets are not authorized to be "Sick In Quarters."

15. Cadets may be excused from certain formations, as Drill or Gym, by the nurse or doctor.

DANCES

1. Dances will be held in the gymnasium on Friday or Saturday nights about once a month during the school year.

2. Cadets who have scratched girls' names must be present to meet their dates promptly at the opening of the dance. Day students and boarding students who are on week-end leave may escort their dates to and from the dances. Boarding students who are not on week-end leave may call for dates living in College Park only and may escort them home. These cadets will submit permits showing their date's name, address and telephone number and may sign "Out" at the Guard Room one hour before the dance and must sign "In" on return to the campus within one hour after the end of the dance. If his date MUST leave before the end of the dance, the cadet will have one hour from the time they leave the dance floor until he returns and signs "In" at the Guard Room. These cadets may rent taxis or use other transportation in going for and taking his date home. He may not ride around or stop at other places in going to and from his date's home.

3. Cadets signing up to escort a young lady to a dance will personally phone or contact her prior to the scheduled time of the dance and extend to her an invitation to the dance.

4. Cadets will conduct themselves as gentlemen both on the dance floor and off. The chewing of gum or throwing of trash on the dance floor will not be tolerated. Paper containers, used for serving refreshments, will be placed in receptacles lo-

cated near the table where refreshments are served.

5. When dances are held in the Gymnasium cadets will not be allowed to leave the building until the dance is over.

6. Cadets are not allowed to sit in parked automobiles before, during, or after the dance is over.

7. Cadets coming to the dances in automobiles must park their cars in an orderly manner in front (north of the gymnasium).

8. Cadets are authorized to invite relatives and out of town visitors to all cadet dances **BUT UNDER NO CONDITIONS WILL THEY BE PERMITTED TO INVITE GIRLS TO THE DANCES WITHOUT FIRST HAVING THEM APPROVED AND THEIR NAMES PUT ON THE DANCE LIST BY THE HOSTESS.**

9. The uniform for all dances will be formal (dress coats) unless otherwise authorized, in each instance by the President.

10. Due to the cost, which many cadets can not afford, cadets will not provide their dates for school dances with corsages, except that for the graduation dance seniors only may provide corsages for their dates, each corsage not to cost more than \$5.00.

TELEPHONE REGULATIONS

1. (a) One telephone, number Poplar 1-9158, is located in the Guard Room of Rugby Hall. This telephone is for all incoming calls to cadets and for outgoing long-distance calls by cadets.

(b) Outgoing local telephone calls can

be made by cadets on unlisted numbered pay telephones located in the hallway of the Guard Room.

2. Calls on PO 1-9101.

(a) A member of the Guard will answer all calls on this phone. He will answer by saying "G.M.A. Guard Room, Member of the Guard."

(b) A cadet will never be called to this phone to answer a local call. The Guard will inform the caller that he will have the cadet call back as soon as he can be located or is out of class or Study Hall. The Guard will take the caller's name and telephone number; he will record this information on a message blank and it is his duty to see that the message is delivered to the cadet concerned.

(c) A Guard will not carry on conversations with young ladies on this phone except when necessary to get the information required in par (b) above.

(d) The same procedure as in par (b) above will be followed in case the call is from long-distance. However, if the party calling from long-distance states that the call is an emergency or insists on talking to the cadet, then the Guard will ask the operator to hold the call and he will ask the Commandant or Officer-in-Charge for instructions. Normally cadets will not be called to the phone during school hours, "Call to Quarters" or drills.

(e) Telegrams from Western Union will not be taken over this phone. Ask the Western Union operator to call the Commandant's office, PO 1-4016.

(f) Teachers will not be called to this phone. Outside of school hours, the Guard will give the caller the home telephone number of the teacher, as listed on the directory posted on the bulletin board by the telephone. During school hours the Guard will ask the caller to call PO 1-8881.

(g) Cadets may make long-distance calls on this phone with the Commandant's or Officer-in-Charge's permission but only when the Commandant or officer in-charge personally informs the Guard, verbally or by note, to let the call be made.

(h) This phone will not be answered after "Taps."

3. No calls will be made during school hours, study hall, athletic periods, drill or after taps, without the Commandant's or Officer-in-Charge's permission.

4. Being on the telephone is not an excuse for being absent or late to any scheduled duty or formation. Cadets will terminate their calls in time to be on time to all scheduled duties and formations unless they have prior permission from the Commandant or Officer-in-Charge.

5. Local calls on the telephones listed in par 1 (b) above will be limited to ten (10) minutes if other cadets are waiting to use the telephone.

SWIMMING POOL REGULATIONS

1. Cadets will not enter the swimming pool building unless a teacher is present inside the building.

2. Cadets will not enter the pool except at a scheduled swimming period when a

teacher, detailed to supervise the swimming, is present.

3. CADETS WHO ARE UNABLE TO SWIM WILL NOT ENTER THE POOL, EVEN THE SHALLOW PART, WITHOUT FIRST INFORMING THE TEACHER IN CHARGE THAT THEY DO NOT KNOW HOW TO SWIM.

4. Cadets going to and from the dormitories and the pool will wear bathrobes or other clothing over their bathing suits and will wear shoes or slippers.

5. It is necessary that cadets take a thorough shower under the shower heads at the south end of the pool before getting into the water.

6. Running or playing "tag" around the edge of the pool is forbidden.

7. Cadets will not swim under or near the diving boards while other cadets are practicing diving.

8. It is the responsibility of each cadet to determine before diving that no one is swimming near the area where he will dive. A violation of this rule may lead to a serious accident.

9. Food, drinks, and bottles are not allowed in the building.

10. Cadets will not throw articles or spit into the pool.

11. Cadets with athlete's foot, ringworm or other contagious diseases, and those with open or bandaged sores are not permitted to enter the pool. If a cadet is in doubt about whether or not he has such a dis-

ease, he should consult the school doctor. Cadets having ear trouble, sinus trouble or bad colds should not use the pool without permission of the school physician.

12. It is the duty and responsibility of all who use the pool to do their part in helping to keep the pool clean and to enforce and live up to the above regulations. THOSE WHO ARE NOT COOPERATIVE WILL BE PUNISHED AND DENIED THE PRIVILEGE OF USING THE POOL.

MISCELLANEOUS

1. No one will play on, walk on or across the tennis court except when wearing rubber soled tennis or similar type athletic shoes.

2. The throwing of paper or trash on the campus will not be permitted. Care must be taken to place paper and trash in trash cans. Members of the guard, teachers, and cadet officers will report cadets violating these instructions.

3. Cadets desiring safe keeping of money or valuables are advised to turn same over to the Comptroller, in the school's main office, for safe keeping in the school safe.

4. GOLF: If you are interested in golf, see the Commandant as to location of College Park Golf Course, cost of taxi fare and green fee.

5. MAIL: Write your parents and friends and ask them to address your mail c—o Georgia Military Academy, College Park, Georgia, Box This will expedite the delivery of your mail.

6. OFF LIMITS: Cadets will not escort young ladies on that part of the campus

east of the Academic Building except to attend scheduled athletic contests or when dances are held in the Gymnasium, unless accompanied by parents or elders.

7. **BULLETIN BOARDS:** One of the duties of a cadet is to examine the Main Bulletin Boards and the Military Bulletin Board daily. These Boards are located on the outside west wall of the swimming pool—the Military Bulletin Board is the South Board next to the Post Office. Failure to do this does not relieve him of the responsibility of carrying out the orders or knowing the schedules or information notices that are posted thereon as written orders, report sheets or schedules.

Permanent or standing orders are also posted on the Main Bulletin Boards. Some dormitories have bulletin boards with these standing orders posted.

8. **REPORTING TO OFFICES:** Cadets will transact business with the school's main offices (President's, Superintendent's, Registrar's, Comptroller's and Dean's) during office hours, which are 9:00 A.M. to 5:00 P.M. on week-days and 9:00 A.M. to noon on Saturdays. They will not visit these offices during class, athletic or drill periods without the Commandant's permission. In going to the Main Offices, cadets will enter the side door next to Founders Hall and opposite the Barber Shop and will leave by the same door. On entering, the cadet will ask one of the secretaries if he may see the person he desires to consult.

9. **ROOFS OF BUILDINGS ARE OFF LIMITS:** Cadets will not be on the roof of building for any purpose except as follows:

(a) To retrieve balls or other objects

from roofs or gutters, a cadet must get permission of a teacher and then retrieve the object under the direct supervision of the teacher.

(b) If trash collects on a roof, a Floor Commander will detail one cadet to remove it and he will do so under the direct supervision of the Floor Commander.

10. Balls of any type will not be thrown or batted in the central area of the campus, inside any building or against the walls of any building. The only exception to this is that tennis may be played on the two tennis courts in front of Memorial Hall. Games of ball will be played on the drill field, athletic fields and on the campus East of the line Y.M.C.A.—Auditorium.

11. **HAIR:** (a) Cadets will have their hair cut at least every other week and not longer than to reach to the eyebrows.

(b) Long hair, side-burns, beards and mustaches are not permitted.

(c) Cadets who bleach, peroxide or dye their hair will be punished. This will apply also to cadets who change the natural color of their hair while on vacation or Permit during the school year.

(d) Cadets will not have their heads shaved or clipped closer than $\frac{1}{2}$ inch.

12. Cadets are prohibited from having or using any type of sun lamp unless prescribed by and used under the direction of a doctor.

13. Gambling, betting or possession of devices used for same is strictly forbidden and offenders will be punished. Cadets may play cards, without betting, in their rooms

provided the hall door of the room is kept open.

14. Selling, pawning or exchanging personal effects is forbidden.

15. It is strictly against the rules of the school for a cadet to join an oath bound or secret organization.

16. The reading or possession of improper literature and the use of profane or obscene language are violations of school regulations and offenders will be punished.

17. It is against school policy to permit cadets to take up collections for the purpose of presenting gifts to members of the faculty, or cadet officers.

18. Cadets will not act as agents for or sell any form of merchandise on the campus or to other cadets (with the exception of the sale of daily newspapers) without permission of the president.

19. Disrespect to, impertinence toward or direct disobedience of orders of a member of the faculty by any cadet, will not be tolerated.

20. Smoking is earnestly discouraged at G.M.A. but we do not believe that legislation against cadets, who have acquired the habit, is effective. We therefore permit cadets to smoke only in dormitory rooms, provided they have written permission from their parents or guardian. They are punished if they are found smoking on the street, in public places, on the campus, or in the hallways of dormitories. The use of tobacco in other ways is forbidden.

21. Cadets guilty of cheating or having unauthorized material during a test will receive a grade of zero for the school work

covered by the test. On semester examinations cheating, talking or having authorized material during an examination will result in full loss of credit for the semester in the subject on which the examination is being held. Also cadets will be awarded punishment for these offenses.

22. The organization of parties of cadets at public places in Atlanta or its vicinity without permission of the President is a violation of school regulations.

23. Cadets guilty of organizing a group violation or protest against school rules or decisions of school authorities will be punished.

24. LAUNDRY: (a) A Boarding Cadet may turn in not to exceed (10) pounds of laundry in any one week, on day announced by the Commandant.

(b) Each cadet will include in his laundry bag a laundry slip accurately made out as to contents of the bag and showing his name and laundry number on the slip. Laundry slips may be obtained from his floor commander.

26. PRESSING AND DRY CLEANING: (a) Boarding Cadets may turn in one (1) and two (2) pieces of uniform on alternate weeks, to be cleaned and pressed.

(b) Top coats will be turned in only once each school year to be cleaned, pressed and given a water repellent treatment and on a date announced by the Commandant.

27. Cadets will not be authorized to have in their possession or on the campus any cutting tool except small pocket knives, and the regulation cadet officer's sword. The

possession of large or switch blade knives, machetes, daggers, etc., is forbidden.

28. RADIOS AND TELEVISION SETS:
(a) Radios and television sets may be used by cadets on week-ends only. They will be turned in for storage each Sunday night after supper and will be issued to the owner on Saturday morning for use over the week-end.

(b) Only television sets of the portable type are authorized.

(c) Only radios at least 12 inches in length are authorized. Smaller radios offer a temptation to be hidden and not turned in during week-days.

(d) The having of transistor radios of all sizes is forbidden. These are too expensive and some are so small as to be easily hidden or stolen.

(e) Cadets will send unauthorized radios home or turn them in to the Commandant for storage in the school safe.

(f) The school will not be responsible for radio or television sets that are lost, stolen or misplaced.

FIRES

The most common causes of fires in schools are:

(1) Throwing of lighted matches or smoking materials in trash cans; (2) Smoking in bed; (3) Tampering with electric fixtures or connections; (4) Possession of inflammable materials in dormitories. It is a violation of school regulations for cadets to be guilty of these offenses.

Cadets at G.M.A. are urged to guard

against these causes of fires and those who are indifferent or careless will be punished.

(a) Wood, paper or inflammable trash baskets will not be kept in the dormitories. Cadets, in each room of the dormitories, will provide themselves with a metal trash basket.

(b) Cadets will familiarize themselves with "Fire Orders," which are posted on the main Bulletin Board and on the Bulletin Board in each dormitory. In case of "Fire Call," each cadet will obey these "Fire Orders."

(c) Fire call on the siren will be a series of four or five short blasts of about two (2) seconds duration each.

(d) The first faculty member to arrive at the fire will decide whether or not to notify the College Park Fire Department and will act accordingly. The phone number of the Fire Department is PO 6-9621.

TRIPS BY AIRPLANE

1. Cadets will not make any flights in private or rented airplanes unless their parents' or guardians' permission is received in writing by the Commandant, with the following exceptions:

(a) Cadets who are enrolled in a course of pilot instruction through the main school office.

(b) Cadets who have a pilot's license.

(c) Cadets who are enrolled in the Army or Navy Reserve and take flights in connection with that training.

2. Cadets may travel on regular scheduled commercial airlines.

RULES GOVERNING LIBRARY

1. Permission to go to the library:

(a) Cadets in day study halls may sign out of study hall to go to the library. Not more than 25 may sign out during one period.

(b) Cadets who are sent to the library from a class must bring written permission from the teacher of the class.

(c) Cadets who wish to study in the library at night will get written permits from the Commandant's office.

(d) Cadets whose teachers are absent and cadets who may be dismissed from class early may not go directly to the library without reporting to study hall.

(e) In the event that Boarding students are authorized to go to the dormitories during free periods, they will not go to the library if 25 cadets are already therein.

2. Checking out books:

(a) Books for pleasure reading may be checked out for one week and re-checked for another week.

(b) Books used for book reports may be checked out for two weeks with the privilege of renewal, if necessary.

(c) Reference books are not checked out, but used only in the library.

(d) Magazines may be checked out for a day or two when they are to be used in preparing a class assignment.

3. Overdue books and lost books:

(a) A fine of 5c a day is charged for overdue books. Students having overdue books will be notified. If anyone fails to return a book promptly after receiving a notice, this will be considered a disciplinary case and will be handled by the Commandant.

(b) A student who loses a library book should report the loss to the librarian, who will allow a few days for him to try to locate the book. If he does not find it, he will be charged the price that the school paid for the book.

(Try to return books promptly and avoid fines. Do not lend a library book. Do not mark or write in a library book).

4. Conduct in the library:

(a) Do not leave the library without permission from the librarian or the cadet in charge.

(b) Cadets are expected to help in keeping the Library in good order.

(1) When a student finishes reading a magazine, he should put it in its proper place on the magazine shelves.

(2) All trash should be put in trash cans.

(3) Books should be kept in order on the book shelves.

(c) Before going into the reference room or the magazine room, a cadet should get permission from the Librarian or the cadet in charge.

(4) Cadets may not talk to each other or study together in the library. They may ask the help of the librarian whenever they need it.